

ARCHITECTURAL REVIEW COMMITTEE APPLICATION CHECKLIST

Please provide any and all information that will help the committee to accurately determine the exterior appearance and location of the proposed improvement, its relationship to the property lines and setbacks, measurements, drawings, photos, and samples are all required.

All Applications

- Plot Plan (Survey Required)
- Project Description. A brief description is helpful.
- Vender Information. License number.
- Homeowners signatures on the application (renters may not sign)

Screen Enclosure/Lanai

- In project description, state whether under existing roof or extending beyond roof and walls of the existing home.
- If extending beyond roof, marked up plot plan or a drawing/sketch showing:
 - Location and dimensions of screen enclosure.
 - Location and dimensions of any door(s).
 - Color and materials of frame, mesh, and pavers.

Driveway or Walkway Widening/Extension

- Marked up plot plan and photos or drawing/sketch showing proposed extended areas.
- Dimensions of extended areas.

Solar Tubes/Solar Panels

- Roof drawing/sketch showing location of Solar Tubes/Solar Panels.
- Photo of solar tubes or panels as will be seen from the exterior.
- State that conduits will be painted to match house color.

Exterior Paint

- Indicate whether repainting with existing color or using a new color scheme.
- Provide paint color swatches.

Swimming Pools

- The plot plan required above must include the pump, fencing, and/or screening.

Tree Removal

- Provide a photo depicting the location of the tree(s) or a marking on the tree(s) to be removed.